

ROLE DESCRIPTION – Board Members

The Toowoomba Hospital Foundation

The Toowoomba Hospital Foundation is a non-profit, charitable organisation that supports our community by helping to fund equipment, services and programs as well as staff development, research and scholarships for the Toowoomba Hospital, Baillie Henderson Hospital and Mt Lofty Heights Nursing Home.

We are passionate about what we do, and every donation makes a difference to our patients, their families and the staff of our hospitals. That's why we're proud to say that 100% of all donations and funds raised go to where it is needed. It is these values that make us one of the region's most supported and recognisable charities.

Our Vision

Connecting with our community to assist our local hospitals.

Our Values

- **Energy**
We are active, enthusiastic and accountable. We make things happen and take pride in our contribution to the community.
- **Collaboration**
We connect with our community our sponsors, donors and partners to respond to the needs of our hospitals.
- **Empathy**
We are compassionate and we inspire compassion in others through the stories of the people in our community and the accomplishments of our hospitals.

The Foundation Board

The Foundation is governed by its Board, whose role includes:

- maintaining high levels of accountability to stakeholders and external regulators;
- developing and protecting the integrity of the Foundation;
- developing strategies and directions for the Foundation;
- monitoring the performance of the Foundation's Chief Executive Officer;
- approving the Foundation's annual budget;
- monitoring the performance of the Foundation against strategic and financial goals;
- identifying and managing areas of business risk;
- raising organisational awareness of the external environment;
- ensuring compliance with statutory, financial, social & corporate governance responsibilities; and
- identifying fundraising opportunities for the Foundation.

Requirements for Board Members

Membership of the Foundation's Board is established by s.18 of the *Hospitals Foundations Act 1982*, which provides that the Minister for Health may appoint to the Board persons "*who, in the Minister's opinion, have an interest in, and are able to help in achieving, the Foundation's objectives*".

Board members must have the following skills and attributes to successfully meet the Board's and the Foundation's objectives:

- strategic capability and leadership;
- an ability to build corporate and community relationships;
- governance / risk management skills;
- audit, accounting and financial management skills.
- fundraising and not-for-profit sector experience;
- previous experience as a Board member; and
- alignment with the Foundation's vision and values.

Experience in one or more of the following is also considered highly desirable;

- grants administration;
- research;
- health policy planning and delivery;
- clinical practice;
- law;
- marketing / digital media / communications / media relations;
- retailing / commercial sector.

Members serve in an honorary capacity and receive no fees for their services on the Board or its Committees.

Expressions of Interest

If you are interested in being nominated for membership of the Board, please e-mail your CV (2 pages maximum) and a covering letter in support of your nomination to the CEO by COB Monday 15 July.

Contact: Alison Kennedy, CEO, Toowoomba Hospital Foundation

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